



Training Information

There are two methods of training that will instruct you on the EVV portal and the available options for your employees to check-in and check-out. There is both an instructor led webinar and recorded webinar option for the EOR and self-paced training for the employee. As the employer, you can receive training on the use of the EVV portal to view and approve visits. You must have an email address on file in order to access the portal. As soon as you are enrolled in EVV, you will receive an email regarding portal credentials for you as the EOR and portal and SMC credentials will be sent to your DSP/employee. **Please contact your Fiscal Intermediary to update your email address.**

1. There are initial instructor-led webinars for employers being held within your training month. This training is not intended for employees and should *not* be used to train your employees on EVV. If you wish to participate in the instructor-led webinar, you must register by accessing the LMS at this website <https://tinyurl.com/DDSCDSforemployer>. Select 'Register' next to the EVV Webinar Training for Employers.
2. After the initial 30 days, there will be a pre-recorded webinar available for you to view at your own pace. You can access the LMS at this website <https://tinyurl.com/DDSCDSforemployer> by clicking 'Launch' next to the EVV Recorded Training for Employers/Participants. This training can be viewed at any time and as often as needed to learn the EVV system.